

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Lesa I. Butera, President  
Mrs. Michelle M. Davis, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mr. Christopher W. Heinly  
Mrs. Karen R. McAvoy, Asst. Board Secretary  
Scott C. Painter, Esq.  
Mrs. Jennafer K. Reilly  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer

### Non Members

Mr. Mark Boyer, Board Secretary  
Mr. Matthew S. Stem, Assistant Superintendent

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, November 24, 2014 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mrs. Lesa Butera, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Butera**
- III. Announcement of Recording by the Public – Mrs. Butera**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
  - School Board Reorganization – Tuesday, December 2, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. Recognition**
  - A. BCTC Students of the Quarter – Dr. Jones
  - B. Fall Sports – Mr. Ferrandino
- VII. Presentation**
  - A. Audit Report – Roxanne McMurtry, Herbein + Company, Inc.
  - B. WHEC Data – Mr. Kuhn
- VIII. Public Comment – Mrs. Butera**

*Speakers are requested to identify themselves by name and address.*

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**IX. Routine Approvals – Mrs. Butera**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- October 14, 2014 Business Meeting with Committee Reports
- October 27, 2014 Regular Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of October 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Fund Accounting Check Summary

**X. Superintendent's Report – Mr. Stem on behalf of Mrs. Vicente**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-3:

1. Approve Comprehensive Plan.  
*Background information: The Comprehensive Plan was presented to the Board at the November 10, 2014, meeting and has been posted for public review for 28 days. The three-year plan required by the Pennsylvania Department of Education is effective July 1, 2015 to June 30, 2018.*
2. Approve Program of Studies for 2015-16.
3. Approve Overnight Field Trip Request – PMEA District Chorus, January 22-24, 2015, Muhlenberg High School.

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-9:

1. Approve budget transfers in the amount of \$20,164.

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2. Accept 2013-14 Audit Report.
3. Approve donation in the amount of \$500 from the Wyomissing Hills Citizens Social Committee to be used for replacement of recess equipment at WHEC.
4. Approve donation in the amount of \$124.54 from the Wyomissing Area Education Foundation to be used toward equipment for Wyo5Live.
5. Approve request to close student activity account for the Class of 2013.  
*Background information: Per Board policy 618, this account is being closed one year after graduation of the class. Unused funds in the amount of \$175.86 will be transferred to the Senior High Student Body.*
6. Approve request to establish student activity account for Techno Spartans.  
*Background information: This organization will provide opportunities for JSHS students to learn, research and apply existing and emerging technologies (e.g. 3D printing, robotics) that are not included in established curricula.*
7. Approve driver list for 2014-15 with the provision that names may be added or deleted at the discretion of Administration.

<b>Bus 1</b>	Konnick, Joseph	<b>Substitute/Trip Drivers:</b>
<b>Bus 2</b>	Behney, Richard	Boltz, Bradley
<b>Bus 3</b>	Young, Melissa	Casner, Adam
<b>Bus 4</b>	Lanning, Florance	Cosgrave, Richard
<b>Bus 5</b>	Scheetz, Craig	Lausch, Lynn
<b>Bus 6</b>	Hafer, Mary Jo	Lotz, Virginia
<b>Bus 7</b>	Jordan, William	Michalowski, Cindy
<b>Bus 8</b>	Kantner, Stephen	Quinones, Maritza
<b>Bus 9</b>	Aulenbach, Donna	Rickenbrode, Tod
<b>Bus 10</b>	Heim, David	Salomon, Jean Aine
<b>Bus 11</b>	Crupi, Tina	Welsh, Michael
<b>Van 12</b>	Vincent, John	Kirkhoff, Jacqueline
<b>Bus 14</b>	McNamara, Sharon	
<b>Van 15</b>	Creque, Anthony	
<b>Bus 19</b>	Mell, Beth	
<b>Bus 19</b>	Lanning, Megan - Aide	
<b>Bus 20</b>	Hicks, James	

8. Approve three-year contract and license agreement with Transfinder for software system to improve bus route efficiency for a total cost of \$25,945.  
*Background information: First payment of \$11,172.50 is due within 30 days of contract signing; second payment of \$11,172.50 is due December 30, 2015; and last payment of \$3,600 is due December 30, 2016.*
9. Accept resignation of Karen McAvoy as Assistant Board Secretary effective December 1, 2014.

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**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

**1. RESIGNATIONS**

**a. Support Staff**

- 1) **Lauren Fiorentino**, Part-time Kindergarten Aide, WHEC, resignation, effective October 30, 2014.
- 2) **Kristie Brunner**, Part-time Cafeteria/Recess Monitor, WHEC, resignation, effective November 21, 2014.

**2. LEAVE OF ABSENCE**

**a. Professional Staff**

- 1) **Karen Houck**, 3<sup>rd</sup> Grade Teacher, WHEC, Intermittent Family Medical Leave, effective November 11, 2014 until a date to be determined but not later than August 18, 2015.

**b. Support Staff**

- 1) **Hemlata Kalani**, Food Service Worker, JSBS, unpaid leave of absence November 5, 2014 to November 14, 2014, returning to work on November 17, 2014.
- 2) **Michael Hasara**, Custodian, JSBS, Family Medical Leave, effective November 14, 2014 to November 28, 2014 with a return to work date of December 1, 2014.
- 3) **Barry Matz**, Custodian/Inventory Specialist, JSBS, intermittent Family Medical Leave, effective November 17, 2014 until a date to be determined but not longer than November 16, 2015.
- 4) **John Kasopsky**, Maintenance/Carpenter, JSBS, end Family Medical Leave and return to work effective November 17, 2014.
- 5) **Lydia Snow**, Special Education Instructional Aide, JSBS, unpaid leave of absence January 5, 2015 through January 9, 2015.

**3. TRANSFER/POSITION CHANGE**

**a. Professional Staff**

- 1) **Colleen Reinecker**, Special Education Teacher (Autistic Support), WHEC, to Special Education Teacher/Assistive Technology, WREC, no change in wages, effective December 8, 2014.

*Background information: This additional special education teacher position was deemed necessary due to student need and was approved at the October 14, 2014 Board Meeting. Ms. Reinecker will be responsible for itinerant learning support for students at the West Reading Elementary Center as well as Assistive Technology support to special education students District-wide.*

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b. Support Staff

- 1) **William Lerch**, position change from Floater Custodian, District-wide, to Custodial Foreperson, District-wide, full-time 8 hours/day (40 hours/week), at an hourly wage of \$16/hour, effective December 5, 2014.

*Background Information: Mr. Lerch is filling this position as the result of position change/transfer within the Building and Grounds Department.*

4. APPOINTMENTS

a. Professional Staff

- 1) **Catherine Aurentz**, .25 Reading Teacher, WHEC, at an annual salary of \$13,380 based upon M/Step 7 on the WAEA Salary Schedule, update effective date to November 17, 2014.
- 2) **Christa Greagori**, Special Education Teacher (Autistic Support), WHEC, at M/Step 1 (\$43,520) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 8, 2014.

*Background information: Ms. Aurentz was previously approved on November 10, 2014 with an effective date pending.*

*Background information: Ms. Greagori has a Master of Education degree focusing on Special Education and a Certificate in Autism Education. She is certified by the Pennsylvania Department of Education in the areas of Special Education N-12 and Elementary Education. Ms. Greagori is filling this position as the result of an employee transfer to a newly approved special education teacher position at WREC.*

- 3) **Tami Cantilina**, Long Term Substitute .5 ESL Teacher, WREC, at B/Step 1 (\$20,360) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 2, 2014 until the end of the 2014-15 school year.

*Background information: Ms. Cantilina is certified by the Pennsylvania Department of Education in the areas of English as a Second Language Program Specialist and Elementary Education K-6. Ms. Cantilina is filling this position as the result of a resignation.*

- 4) **Lauren Fiorentino**, Long Term Substitute 2<sup>nd</sup> Grade Teacher, WHEC, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective November 3, 2014 until the end of the 2014-15 school year.

*Background information: Ms. Fiorentino is certified by the Pennsylvania Department of Education in Elementary K-6. She is filling this position as the result of a leave of absence.*

- 5) **Christopher Klusewitz**, Long Term Substitute Math Teacher, JSJS, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 17, 2014 until the end of the 2014-15 school year.

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*Background information: Background Information: Mr. Klusewitz is certified by the Pennsylvania Department of Education in the area of Mathematics 7-12. He will be filling this position as the result of a leave of absence.*

- 6) **Rebecca Sibbett**, Long Term Substitute Special Education Teacher, WHEC, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 2, 2014 until the end of the 2014-15 school year.

*Background information: Ms. Sibbett is certified by the Pennsylvania Department of Education in the areas of Special Education PK-12 and Elementary Education. She is filling this position as the result of a resignation.*

**5. WORK OUTSIDE CONTRACT HOURS**

**a. Professional Staff**

- 1) Requesting approval for the following teachers who have agreed to be tutors for the JSHS after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective on or about January 6, 2015 through May 13, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 153 hours:

- a) William Hartman
- b) Nathaniel Miller
- c) Meghan Tierney

*Background information: Students will be tutored in Keystone subjects and PSSA remediation. Salary cost will be funded through the Federal Accountability Block Grant.*

- 2) Requesting approval for the following teachers who have agreed to be tutors for the WHEC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective on or about December 2, 2014 through April 9, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 384 hours:

- a) Meredith Emkey
- b) Caitlin Gibbs
- c) Stephanie Heffner
- d) Kelly Keim
- e) Holli Noll
- f) Brianna O'Neil
- g) Amy Stewart-Himes
- h) Erin Tyrrell
- i) NancyLee Chaiko (substitute)
- j) Melissa Kucharczuk (substitute)
- k) Stephanie Myers (substitute)
- l) Nancy Robinson (substitute)
- m) Douglas Shuey (substitute)

*Background information: Students will be tutored in Leveled Literacy Interventions, Math, Reading, and Science. Salary*

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*cost will be funded through the Federal Accountability Block Grant.*

- 3) Requesting approval for the following teachers who have agreed to be tutors for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective on or about December 3, 2014 to April 9, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 272 hours:

- a) Kristin Allen
- b) Michele Hetrich
- c) Erika Homan
- d) Eileen John
- e) Daniel Smith
- f) Rose Sneeringer (Substitute)

*Background information: Students will be tutored in Math and Reading. Salary cost will be funded through the Federal Accountability Block Grant.*

**6. SUBSTITUTES**

- a. Professional Staff (Addition)
  - 1) Christopher Klusewitz (Teacher)
- b. Support Staff (Addition)
  - 1) Kristie Brunner (Aide)
  - 2) Natalie Loeb (Aide)
  - 3) Sara Scheirer (Aide)

**7. VOLUNTEERS**

**XI. Old Business – Mrs. Butera**

**XII. New Business – Mrs. Butera**

**XIII. Right to Know Requests – Mrs. Butera**

		<b>Right-to-Know</b>			
		<b>Cost Analysis</b>			
		<b>10/01/14-10/31/14</b>			
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
10/24/2014	K. Galloway	Transportation Contract	S. Hungerford	0.50	\$ 9.71
10/28/2014	T. Frassetto	Tax payment records	S. Hungerford	1.00	\$ 19.42
					\$29.13

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**XIV. Updates from Organizations**

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

**XV. Adjournment – Mrs. Butera**